Future Learn

Certificate of Achievement

Gregory Stephen Eldridge

has completed the following course:

COLLABORATIVE WORKING IN A REMOTE TEAM
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

On this course, you've explored the challenges and benefits of remote working. You've considered different technologies for collaboration and been introduced to project management tools that can help to ease the difficulties of working remotely.

2 weeks, 2 hours per week

Sophie Pendrell
Lead Educator

UNIVERSITY OF LEEDS

institute of CODING

UNIVERSITY OF LEEDS

institute of CODING

Gregory Stephen Eldridge

has completed the following course:

COLLABORATIVE WORKING IN A REMOTE TEAM
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

93%
AVERAGE TEST SCORE

On this course, you've explored the challenges and benefits of remote working. You've considered different technologies for collaboration and been introduced to project management tools that can help to ease the difficulties of working remotely. You've also developed practical planning skills as you've learnt to produce an action plan for successful remote working and got advice for starting to work remotely in the real world.

STUDY REQUIREMENT
2 weeks, 2 hours per week

LEARNING OUTCOMES
• Discuss the challenges and opportunities of remote working
• Explore the main requirements for successful remote working
• Develop an action plan for successful remote working
• Discuss strategies for effective collaborative working
• Experiment with time and project management tools
• Explore tools and resources to help you work remotely
• Produce a detailed plan for successful remote working

SYLLABUS
• The challenges and opportunities of remote working
• Preparing to work remotely
• Creating a plan to work remotely
• Managing time, workload and projects
• Exploring tools and resources for working remotely

Future Learn

University of Colorado

Boulder | Colorado Springs | Denver | Anschutz Medical Campus

05/10/2020

Gregory Stephen Eldridge

has successfully completed

Teamwork Skills: Communicating Effectively in Groups

an online non-credit course authorized by University of Colorado Boulder and offered through Coursera

Matthew Koschmann

Matthew A. Koschmann, PhD
Associate Professor
Department of Communication
University of Colorado Boulder

EDUCATION FOR EVERYONE · COURSE CERTIFICATE ·

coursera

UNIVERSITY of FLORIDA

COURSE CERTIFICATE

05/23/2020

Gregory Stephen Eldridge

has successfully completed

Healing with the Arts

an online non-credit course authorized by University of Florida and offered through Coursera

Mary Rockwood Lane, PhD, RN, FAAN; Michael Samuels, MD

Verify at coursera.org/verify/A5UJTZJLWUJ6

Coursera has confirmed the identity of this individual and their participation in the course.

Future Learn

Certificate of Achievement

Gregory Stephen Eldridge

has completed the following course:

COMMUNICATION AND INTERPERSONAL SKILLS AT WORK
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

On this course, you've discovered the best communication strategies for effective workplace collaboration, and reflected on your own personal communication style.

2 weeks, 2 hours per week

Jennifer Rosen

Jennifer Rosen
Lead Educator

UNIVERSITY OF LEEDS

institute of CODING

UNIVERSITY OF LEEDS

institute of CODING

FutureLearn

Gregory Stephen Eldridge

has completed the following course:

COMMUNICATION AND INTERPERSONAL SKILLS AT WORK
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

93%
AVERAGE TEST SCORE

On this course, you've discovered the best communication strategies for effective workplace collaboration, and reflected on your own personal communication style. You've learnt the importance of matching your communication style with your work and project goals and learnt how to manage and control challenging conversations.

STUDY REQUIREMENT
2 weeks, 2 hours per week

LEARNING OUTCOMES
• Identify your personal communications style
• Explore different communication platforms
• Reflect on whether your communication is aligned to your goals
• Apply your communication style in the workplace
• Engage in challenging conversations with positive outcomes
• Reflect on your personal style and technique

SYLLABUS
• Identifying your personal communications style
• Exploring different communication platforms
• Exploring your approach to communication
• Applying your communication style in the workplace
• Managing challenging conversations with positive outcomes
• Demonstrating your communication skills

Future Learn

Certificate of Achievement

Gregory Stephen Eldridge

has completed the following course:

INTRODUCTION TO BUSINESS MANAGEMENT

KING'S COLLEGE LONDON

This online course explored how to manage people, money and information, and how to develop your own management and leadership style.

4 weeks, 4 hours per week

Sonny Peart
Module Leader for Business Management, King's Foundations
King's College London

KING'S College LONDON

Gregory Stephen Eldridge

has completed the following course:

INTRODUCTION TO BUSINESS MANAGEMENT
KING'S COLLEGE LONDON

This course introduced foundational business concepts, tools and terminology whilst exploring four key aspects of business management: managing money, managing people, managing information, and - most importantly – managing and understanding yourself. Throughout the course, participants were encouraged to reflect on their own management and leadership style and consider the concepts of success, sustainability, and social responsibility.

STUDY REQUIREMENT
4 weeks, 4 hours per week

LEARNING OUTCOMES
• Apply a range of business concepts, tools and terminology to common business situations
• Explain the importance of business management for you and your community
• Identify your own skills, interests and ideas, and how you can continue to develop them
• Explore opportunities and challenges of working with others: including collaboration, listening to others, feedback, negotiation
• Explain the important aspects of a business idea to potential customers and investors
• Reflect on what you've learnt and how you will apply this now

SYLLABUS
• Managing yourself: introduction to management and leadership styles.
• Managing money and key financial concepts, including the implications of various sources of finance and the relative importance of cash flow and profit.
• Managing people, stakeholder management and professional communication.

• Managing Information: different information types and key information management issues.
• The roles businesses play in the lives of people and communities, and social responsibility.
• Aspects of growth and the effects of success.

Future Learn

UNIVERSITY OF MICHIGAN

05/08/2020

Gregory Stephen Eldridge

has successfully completed

The Science of Success: What Researchers Know that You Should Know

an online non-credit course authorized by University of Michigan and offered through Coursera

Paula Caproni
Lecturer of Management and Organizations
Ross School of Business

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coursera

Verify at coursera.org/verify/XGNCDF3476TN

UNIVERSITY OF
TORONTO

05/09/2020

Gregory Stephen Eldridge

has successfully completed

The Arts and Science of Relationships: Understanding Human Needs

an online non-credit course authorized by University of Toronto and offered through Coursera

A. Ka Tat Tsang
Professor of Social Work

EDUCATION FOR EVERYONE
coursera
COURSE CERTIFICATE

Future Learn

Certificate of Achievement

Gregory Stephen Eldridge

has completed the following course:

WELLBEING AND RESILIENCE AT WORK

UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

During this course, you've learned the importance of resilience and adaptability in the workplace and why employers are looking for these skills. You've learned how to evaluate your current strengths at work and identified the true value of workplace wellbeing for your employer and yourself.

2 weeks, 2 hours per week

Sophie Pendrell
Lead Educator

UNIVERSITY OF LEEDS

institute of CODING

UNIVERSITY OF LEEDS

institute of CODING

FutureLearn

Gregory Stephen Eldridge

has completed the following course:

WELLBEING AND RESILIENCE AT WORK
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

100%
AVERAGE TEST SCORE

During this course, you've learned the importance of resilience and adaptability in the workplace and why employers are looking for these skills. You've learned how to evaluate your current strengths at work and identified the true value of workplace wellbeing for your employer and yourself.

STUDY REQUIREMENT
2 weeks, 2 hours per week

LEARNING OUTCOMES
• Identify the key features of resilience
• Assess the techniques for growing your resilience
• Develop a plan to improve your resilience
• Identify the key features of personal adaptability
• Assess your adaptability and develop a plan to improve it
• Demonstrate your ability to adapt

SYLLABUS
• What it means to be resilient
• How to be resilient
• Creating a resiliency plan
• What it means to be adaptable
• Assessing your adaptability
• Demonstrating resilience and adaptability

Future Learn